

Service Chapter: Child Care Assistance Program 400-28

Effective Date: November 1, 2024

Overview

Effective November 1, 2024, a new policy is being created in order to be able to write off CCAP claims.

Description of Changes

1. Writing off Claims 400-28-150-15-30 – New

New policy created to allow CCAP claims to be written off.

Policy Section Updates**1. Writing off Claims 400-28-150-15-30 - New**

A claim (overpayment) can be written off when the following occurs:

1. When all adult caretakers associated to the claim die.
2. The claim is \$100 or less and the claim has been delinquent for 90 days or more.

Exception:

Unless other claims exist against the household resulting in an aggregate claim total of greater of \$100.

3. The claim is delinquent for three years or more after being sent to collections.
4. The claim is invalid.
5. It is not cost effective to pursue the claim.

Note: It has been determined that it is not cost effective to collect any claim when the CCAP case is closed, and the amount of the claim is less than \$300. The worker must contact the State Office to adjust the claim.